

**SAGAR INSTITUTE OF RESEARCH & TECHNOLOGY,
BHOPAL (MP)**



SPORTS POLICY

Rules and Regulations

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Rationale of the Policy:

- The policy is designed to cater to the sporting and recreational needs of all registered students, promoting healthy lifestyles and long-lasting habits.

A. Objectives and Scope:

1. Encourage sports participation among students and raise awareness about the benefits of physical education and sports.
2. Identify and nurture sports talent within the institution.
3. Showcase the Institute's potential by organizing national-level tournaments.
4. Provide incentives and awards to sports persons to sustain interest and performance.
5. Engage alumni, NRIs, and sports agencies to fund sports infrastructure development.
6. Offer systematic coaching programs to enhance team performance and develop sports talent.
7. Addresses concerns related to maintaining good sportsmanship, respect, and safety during sports activities for both participants and visiting teams.

B. Constitution Sports Committee:

- Chairman: Honourable Sir / ED's.
- Members:
 1. Sports Director
 2. Finance Officer
 3. Sports Advisor
 4. Sports Officer
 5. Faculty In-charge of the institute

Responsibility of Sports Management:

- The delineation of responsibilities among various stakeholders is essential for the effective management and promotion of sports within the institute. Here's an outline of the roles and responsibilities as described:

i. Department of Sports

The Department of Sports, as per the statutes of the SIRT, is responsible for implementing the policy and ensuring compliance.

1. Releasing the sports calendar of the session after approval from higher authorities.
2. Organizing, supervising, and administering competitive, recreational, and leisure-time sports activities.
3. Bearing travel and daily allowance expenses for institute team players, managers, coaches, and other accompanying officials as per the provisions made in the sports committee.
4. Managing sports scholarships and financial assistance for state/national/inter-university/all India participation, including selection based on trials and adherence to tournament



participation requirements

5. The Sports Department will prepare an annual budget for each financial year. This budget will be subject to approval by the statutory bodies of the Institute or the office of the Honourable Chairman.

ii. Institute:

1. Popularizing sports activities on campus and organizing tournaments, events, and activities.
2. Providing necessary funds and infrastructure to support sports policies.
3. Encouraging talented players to join various courses under sports quotas with specific conditions.
4. Incorporating sports into the departmental/institute timetable for both competitive and recreational purposes.
5. Granting attendance to players representing the institution at various competitions.
6. Taking appropriate action against faculty or students not complying with the sports policy.
7. Providing mutual support for branding, publicity, and organizing sports events across all institutes.

iii. Coaches:

1. Establish organized and safe instructions and training programs for all team members, ensuring their physical well-being and skill development.
2. Create an enjoyable and supportive environment while adhering to game rules and regulations, catering to the skill levels of the players.
3. Actively participate in team practices and accompany the teams to all games and tournaments, providing guidance and support.
4. Assist team officers in selecting safe equipment and maintaining its quality, ensuring the safety of the players during training and competitions.
5. Devise practice schedules that align with the players' needs and optimize their performance and skill development.
6. Contribute to the organization of travel plans and sponsored events, ensuring smooth logistics and participation in various competitions.

iv. Students:

1. Take pride in participating in sports activities and encourage and motivate peers to join in as well.
2. Register for participation in "Sports Clubs" as players, volunteers, or members of the organizing committee (OC).
3. Complete sports registration, accompanied by a nominal fee of Rs 1500, which is mandatory for all students of the Institute who wish to be part of the Sage Sports Academy (SSA), demonstrating their commitment to sports involvement and activities.



C. General Rules and Regulations:

1. Participation is voluntary, with participants assuming responsibility for their safety and that of others.
2. Participants are responsible for any risks or injuries resulting from voluntary participation; the institution does not provide health insurance for participants.
3. Participants must understand and acknowledge the use of equipment and facilities provided by the institution.
4. Prohibits interference with employee duties, use of obscene language, or verbal/physical abuse.
5. Participants must adhere to posted signs and verbal directions.
6. Prohibits the use of drugs, alcohol, and tobacco products at sports activity venues.

These provisions establish guidelines for the conduct of sports activities within the Institute, emphasizing personal responsibility, safety, and respect for all participants.

D. Eligibility

Eligibility of Sage Enrolled Players/Participants:

1. All currently enrolled students of the Institute are eligible to participate in sports events/activities.
2. Participants must present their Institute issued ID before each contest for participation.
3. Any team found using a player under a fictitious name or ID will forfeit games in which that player participated. The player and team captain may be suspended.
4. Unauthorized use of a Institute issued ID will result in disciplinary actions.
5. Team captains/Coaches are responsible for knowing the eligibility status of players. The Department of Sports reserves the right to suspend any captain or team using ineligible players.
6. During tournaments, contests involving ineligible players will be recorded as forfeit wins for the opposing team.

E. Disciplinary Procedure for Unsportsmanlike Practices:

1. Players engaging in unsportsmanlike practices may be expelled from contests before, during, or after the event.
2. Expelled players must leave the facility immediately after providing contact information and are barred from sports activities until officially reinstated.
3. Captains are responsible for providing contact information of expelled players. Failure to do so may result in forfeit of the contest and possible suspension.
4. Players must adhere to a code of conduct before, during, and after participation.
5. Players believed to be under the influence of alcohol or drugs will not be allowed to participate or remain at the event. They risk forfeiture of the game and may be expelled from further play.



F. Scholarship:

The process for sports scholarship admission and financial assistance for participation in state, national, inter-university, and all India-level competitions is as follows:

i. Sports Scholarship Admission:

- Talented players can secure admission to the Institute under the sports quota.
- The admission is granted based on trials conducted by the Sports Department.
- Upon admission, players must provide an undertaking to the Department of Sports, committing to participate in inter-university/national tournaments.
- Failure to fulfill this commitment may result in the cancellation of concessions, requiring the student to pay full fees as normal students.

ii. Financial Assistance for Participation:

- Approved by SAI (Sports Authority of India) or IOS (Indian Olympic Association), financial assistance is provided to support players participating in various competitions which may vary from Rs. 1,00,000-Rs.5,00,000/- for an event.
- This assistance may include honorarium, travel allowance (TA), and daily allowance (DA) among others.
- Players representing the Institute in state, national, inter-university, or all India-level competitions are eligible for financial support.

iii. Selection Criteria:

- Players are selected based on their performance in trials conducted by the Sports Department.
- Additionally, their commitment to participating in tournaments is assessed through the undertaking provided at the time of admission.
- Players demonstrating talent, dedication, and potential for success in sports are chosen for admission under the sports quota and subsequent financial assistance.

Overall, this process aims to identify and support talented athletes, providing them with opportunities for academic and sporting excellence while representing their institution at various levels of competition.

The Department of Sports offers a Sports Merit Scholarship program with the following details:

a. Games Eligible for Scholarship:

- Football, Volleyball, Badminton, Cricket, Basketball, Swimming, Lawn Tennis, Skating, Athletics, Horse Riding, Karate, etc.

b. Age Groups:

- For Institute: All players who have passed their 12th-grade examinations.

c. Categories of Players:

- International Level Player
- National Level Player
- State/Zonal Level Player



d. Duration of Scholarship:

- The duration of the scholarship is one year.

e. Number of Seats:

- The number of seats available for the scholarship program is to be determined. It encompasses both external and internal students.

This scholarship program aims to recognize and support talented athletes across different age groups and skill levels in various sports disciplines. It provides an opportunity for students to pursue their academic and sporting endeavours while representing their institution at different levels of competition.

Additional conditions for the Sports Merit Scholarship program are as follows:

1. Mandatory Participation in Competitions:

- Scholarship recipients are required to participate in all competitions where the Institute team is involved.

2. Representation of Institution:

- Students must represent the Institute team in competitions, except in cases of medical grounds. Refusal to do so will result in immediate withdrawal of the scholarship.

3. Maintenance of Achievement:

- To continue receiving the scholarship, students must maintain the same level of achievement that initially qualified them for the scholarship.

4. Scholarship Withdrawal for Performance Decline:

- If a student fails to achieve the same level of performance or achievement for the Institute team during the scholarship period, their scholarship will be withdrawn or curtailed.

5. Academic Performance Requirement:

- Students must secure a minimum of 50% marks in the Institute's annual examinations to retain the scholarship. Failure in any class will result in the withdrawal of the scholarship.

6. Continuation of Scholarship:

- The continuation of the sports scholarship for the next session depends solely on the student's sports performance and the recommendation of the Sports Committee.

These conditions aim to ensure that scholarship recipients remain committed to both their academic and sporting responsibilities, maintaining a high level of performance in both areas throughout the duration of the scholarship.



Undertakings from parents regarding the Sports Merit Scholarship program include:

1. Commitment to Performance:

- Parents must give an undertaking stating that if their child fails to maintain the required sports or academic performance according to the sports policy, the scholarship will be fully withdrawn. In such cases, full fees, including admission fees for newly admitted students, will be payable by the student or parent.

2. Attendance at Meetings:

- Parents are required to attend meetings at the Institute to discuss the sports and academic performance of their child, who is a scholarship recipient.

3. Attendance Requirement:

- Students must maintain a minimum of 50% attendance at the Institute, including the days contributed to sports activities.

4. Responsibility for Medical Expenses:

- Parents are responsible for bearing the medical treatment or expenses related to sports injuries incurred by their child.

5. Legal Matters:

- Parents must agree to settle any legal cases, if any, in the district court.

Benefits of the Sports Merit Scholarship include:

1. Fee Concession:

- Students receive free ship or concessions in fees as specified.

2. Grace Marks Policy:

- A special policy for grace marks in academic results is implemented for scholarship recipients.

3. Attendance Recognition:

- Attendance (OD) will be given for participation in recognized tournaments, competitions, or coaching camps, based on the recommendation of the Head of Department (HOD), Sports Department.

4. Special Equipment:

- Specially designed track suits will be provided to the students.

5. Travel Support:

- One-way airfare will be provided by the Institute for international level participation once during an academic session.

These undertakings and benefits ensure that both the student and their parents understand the terms and conditions of the scholarship program, as well as the support and opportunities it provides for academic and athletic success.



G. Scholarship Waivers:

Details regarding the scholarship waivers and benefits include:

Events / Players	TA/DA	Waivers (in %)				
		Admission Fees	Annual Charges	Tuition Fees	Bus Fees	Registration Fees
International	Flight, all other charges will be as per the decision of sports committee*	100	100	100	100	100
National	Flight/Train 3 rd AC /Sleeper and all other charges will be as per the decision of sports committee*	75	75	75	75	75
State Level	Sleeper Train and all other charges as per the decision of sports committee*	25	25	25	25	25

Note: The eligible candidate must have records of awards, certificates and medals of current and last year.

• **For Coaches and Players:-**

Events	District/Division/Local	State	National	International
TA	Bus fare	Bus/Train Fare	Sleeper/ 3rd AC	1 st AC/Flight Fare
DA	50/Day	300/Day	600/Day	2000/Day

* Not applicable for students/players who are sponsored/funded by any govt. or private agency.

* The Sports Committee will review the applications and forward the names of eligible students to the Sports Director for final selection.

□ **For Federation/Government Authorized Tournament Players**

Events	District/Division/Local	State	National	International
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TA	Bus facility	NA	NA	NA
SPORTS KIT	T-Shirt	T-Shirt	Track suit, t-shirt, shorts	Track suit, t-shirt, shorts

NOTE:

- Above mentioned facilities are applicable only for new admissions.
- The Scholarship will be continued year wise on the basis of students performance.

H. The eligibility criteria for external students applying for sports merit scholarships are as follows:

1. Sports Achievement:

The student must have represented at the international, national, state, or zonal level in one or more of the specified sports during the last two academic sessions. This demonstrates a high level of proficiency and accomplishment in the chosen sports disciplines.

2. Skill and Fitness Tests:

The student must undergo skill tests and fitness assessments conducted by the Sports department. Successful performance in these tests is essential to demonstrate the student's physical capabilities and suitability for the scholarship.

3. Academic Qualifications:

The student must clear the Academic Entrance Test conducted by the respective Institute with minimum passing marks. This criterion ensures that the student maintains a satisfactory academic standing alongside their sporting achievements.

4. Document Verification:

All original documents and certificates of the student, including those related to sports achievements and academic qualifications, will be subject to verification. This verification process confirms the authenticity and validity of the student's credentials.

5. Recommendation by Sports Committee:

The Sports Committee will review the applications and forward the names of eligible students to the Sports Director for final selection. This step ensures that deserving candidates are identified based on their sports accomplishments, fitness levels, and academic performance.

By adhering to these eligibility criteria, the selection process aims to recognize and support talented external students who excel both in sports and academics, thereby fostering a culture of sporting excellence within the institution.

I. Uniform Provision:

The Institute will provide uniforms to players, coaches, and other supporting staff. The uniform will typically include:

• Name of Item	• Quantity
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• T Shirt	• 01 Piece
• Shorts	• 01 Piece
• Track Suit (Upper,lower)	• 01 Piece

These provisions ensure that the financial burden of certain expenses related to sports participation is shared between the institution and the students, while also ensuring transparency and accountability in budgeting and expenditure within the Sports Department.

J. Award and Incentive:

- To motivate outstanding performers, the Institute will reward players at the Annual Sports Day according to the following criteria: a. Best sports person (male and female) will receive one trophy and a cash prize ranging from Rs. 10,000 to Rs. 100,000 based on the category of the event and the performance of the sports person. b. In team events, the prize amount will be shared equally among the team members. c. Cash prizes, medals, and trophies will be awarded to position holders and players of both team and individual events.

Note: Only players who have secured a position at the All India inter-university/Senior National/International level will be considered for the Best Sports Person award.

1. The Institute players and officials will be provided with track suits/sports wears featuring the Institute logo. The color combination will be as per the proposal by the Sports Section.
2. The Department of Sports will organize orientation programs for students to enhance their understanding of sports facilities and events at the Institute.
3. The Sports Department will conduct talent search programs to identify eligible and talented players to join the Institute sports teams at the institute levels.
4. The Department of Sports will organize "Sports Test, Registration, and Interview" for all students joining at institute levels for the respective term. These activities aim to streamline the process of sports participation and ensure the selection of suitable candidates for various sports teams.

K. Outsourcing of Sports Campus Management

Outsourcing the management of sports facilities within institute can be a strategic decision aimed at improving efficiency, enhancing service quality, and optimizing resource utilization. Here are some considerations and potential benefits of outsourcing sports campus management:

1. Expertise and Specialization
2. Cost Savings
3. Focus on Core Activities
4. Access to Network and Partnerships



Outsourcing sports campus management to agencies typically involves various cost structures, which can be based on factors such as student enrolment, facility usage, accreditation status, and other relevant criteria. Outsourcing can be on chargeable basis ranging 20%-40% of the total revenue earned by outsourcing agencies. Proportion of profit sharing may depend on:

Student Enrolment: Agencies may consider the size of the student population as a factor in determining the outsourcing fees. Larger institutions with higher enrolment numbers may be charged more due to the increased demand for sports facilities and services.

Use of Facilities: The frequency and intensity of facility usage by students, faculty, staff, and external community members can impact the outsourcing fees. Facilities that are heavily utilized for internal uses may incur higher charges to cover maintenance, staffing, and operational costs.

Accreditation: Institutions with accredited sports programs or facilities may be eligible for discounted rates or special incentives from outsourcing agencies. Accreditation status can demonstrate a commitment to quality and compliance with industry standards, which may influence pricing negotiations.

Other Relevant Criteria: Outsourcing fees may also be influenced by additional factors such as the size and condition of sports facilities, the range of services provided (e.g., coaching, equipment rental, event management), and the level of customization required to meet the institution's specific needs.

Sports Director

